

DEER CREEK ELEMENTARY DISBURSEMENT VOUCHER

NAME	
ADDRESS	
TELEPHONE	
REQUEST DATE	
PAYABLE TO	

If the invoice reflects more than one account, please identify each and the amount that should be deducted.

ACCOUNT	PLACE OF PURCHASE	ITEM	AMOUNT
Total			

Note: Sales tax cannot be reimbursed.

TREASURER'S NOTES	
INVOICE RECEIVED	
DATE PAID	
CHECK NUMBER	

Please attach receipts and/or invoices.